Business Dashboard for Business Accounts

Business Account · https://servingalcohol.com/kb/business/account-dashboard/

If your business uses a business account to certify staff, we have a handy utility for managers and owners: our Business Dashboard. Below is a video link that explains how to use this tool.

As the business account administrator, use the Business Dashboard to easily check your staff's status and save each certificate for your files.

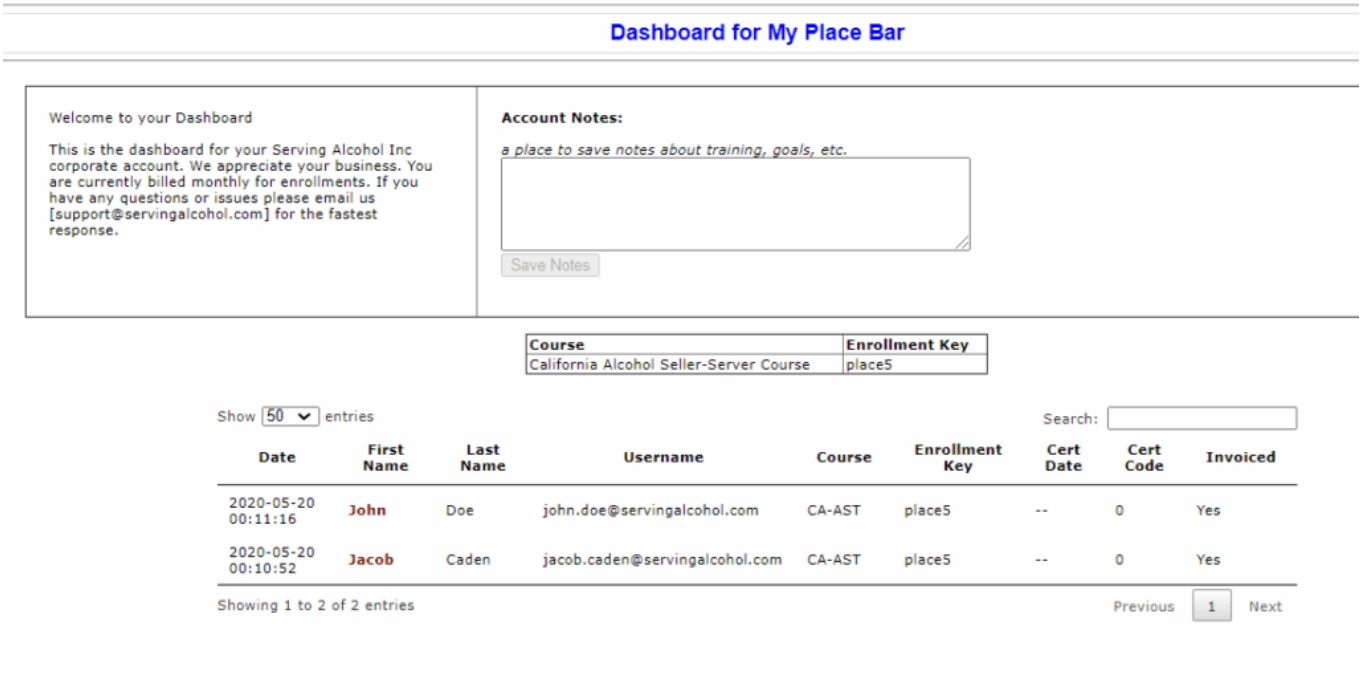
- Track your employees' certification progress.
- See who has started their certification course.
- Check on those who have not completed their certification course.
  Use it to follow up and get them to complete it.
- Check on who has completed their certification course.
- Print each person's certificate from one webpage.

As a bonus to our California business accounts, the Business Dashboard shows each staff person's RBS Server ID for your records. Use it to check and verify your staff's certification with the California RBS portal.

Follow the steps below.

- Log in from our homepage at servingalcohol.com.
- From our homepage, click on the Sign In button at the top of the page.
- Click on Business Dashboard on the left.

- Scroll down the page to view all your certified employees.
- Click the red PDF symbol to view any employee's certificate.



Our Business Account Dashboard

Embedded media: https://www.youtube.com/embed/4peML_8a1Ps?feature=oembed&enablejsapi=1